



# Roos Wind Farm Community Benefit Fund Application Form

***The Closing Date for completed applications: Monday, 12 March 2018, 5pm***

**1. Your Details:**

Name of group/organisation or individual	
Main Contact Person Position	
Address	
Town	
Telephone/ Fax	
Email	

**2. Please tell us about your organisation**

Type of organisation <i>Attach a copy of your set of rules or constitution</i>	
Affiliations to other bodies	
Registrations <i>Charity Number, VAT Number, etc. (where applicable)</i>	

**3. What does your organisation do?**

- 4. Please briefly describe the activities you wish to carry out:** continue on a separate sheet if necessary.

- 5. Please describe what the grant will be used for**  
Indicate how soon after receiving the grant it will be used.  
**Please attach a detailed budget for all items to be purchased with the grant.**  
**Items over £500 will be asked to provide a minimum of 2 quotes with the application.**

- 6. Please describe how you know this project is needed in the parish and who needs it and how many people will benefit.**

**7. PROJECT INCOME – Please tell us about any money you have raised so far and about any other grants that you may have applied for or intend to apply for.**

Funding provider	Item	Amount	Date applied/approved
	TOTAL		

**8. How much money are you requesting from the Roos Wind Farm Fund?**

**9. How much cash match funding can you contribute to the costs?**

**10. How will the project benefit the community?** Please explain how the project meets one or more of the fund objectives – charitable, educational, community, energy efficiency, environmental and general community amenities.

**11. Where will the project take place?**

**12. If you are an organisation, you will need to evidence that you have insurance. You may also need to have policies in place, particularly if you are working with children and young people or vulnerable adults. Please tell us about any policies that you have in place and insurance cover (if applicable).**

**13. Signature and Declaration of main contact.**

I confirm to the best of my knowledge and belief, all the information is true and correct. I understand that you may ask for additional information at any stage of the application process and that all necessary permission for the project has been obtained. I undertake to ensure that any grant awarded will be used for the sole purpose of the project stated and that if the project does not go ahead as stated, all monies received from this fund will be repaid in full.

Name (Block Capitals)		Position in organisation	
Signed		Date	

**14. Please provide us with financial information (payments will be made via BACS).**

**Bank Account Details:** Name of Bank:.....

**Address:** .....**Sort Code:**.....

**Account Name:**.....

**Account Number:**.....

**Organisations must supply a copy of their latest bank statement or annual accounts.**

**What is your current level of reserves:**.....

**15. Please provide us with a contact referee**

**16. Please use the space below to tell us anything else you feel is relevant to your application.**

**17. Application checklist for group/organisation/individual – please complete to ensure that you have answered all of the questions and you have sent all of the relevant information with your application form**

Checklist	Yes/No
Have you answered all of the questions	
Have you attached a copy of your set of rules, governing document or constitution NB - Churches and Parish Councils do not need to submit their governing documents	
Have you attached a detailed budget for all items to be purchased with the grant	
Items over £500 require a minimum of two quotes with the application Have you attached two quotes	
Have you attached evidence of insurance	
Have you attached relevant policies E.g. Safeguarding Adults, Health and Safety	
Has the main contact signed the application	
If you have emailed your application, please provide a hard copy of the signature page	
Have you supplied a copy of a recent bank statement or your latest annual accounts	
Have you provided contact details of a referee?	

Incomplete or unclear forms will be returned, so if you have any questions about this form please contact Claire Thomas at ERVAS at the address, telephone number or email below.

**Completed Applications by Monday 12 March 2018, 5pm to: Claire Thomas**

**Roos Wind Farm Community Benefit Fund, ERVAS, Morley's Cottage, Morley's Yard, Walkergate, Beverley, HU17 9BY, 01482 871077 or email [claire@ervas.org.uk](mailto:claire@ervas.org.uk)**